

PATIENT CARE TECHNICIAN FOR THE HOSPITAL/CLINICAL/OFFICE SETTING

AN ADVANCEMENT PACKAGE FOR THE NURSING ASSISTANT OR EQUIVALENT FOR THE HOSPITAL/ CLINICAL/OFFICE SETTING

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Knowledge and application of some basic computer skills are needed to be successful in some of the healthcare courses and in the healthcare setting in general.

COMPUTERS FOR THE HEALTHCARE SETTING is strongly recommended and includes:

- *Introduction to Computers*
 - *Keyboarding*
 - *Microsoft Word*
 - *Microsoft Excel*
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Nursing Assistant (Classroom 90 hrs or online 102 hrs): \$465

Nursing assistants perform routine tasks under the supervision of nursing and medical staff. A wide variety of employment opportunities are available: long-term care facility, hospital, medical office, home health, agency, and more. This program is state approved. Upon successful completion of the course, the student is eligible to take state testing to become a Certified Nursing Assistant. This course is offered traditional classroom style or online blended. **Books are approximately \$50. Uniforms, health tests and other supplies needed for this course are approximately \$200. The state certification exam, after successful completion of course, is \$95. (Chester campus courses require criminal background check, malpractice insurance and drug screen prior to clinical- cost will be additional.)**

Medical Terminology (Classroom 32 hrs or online \$295)

Learn proficiency to reiterate and repeat terms and abbreviations used in everyday medical language. Learn the various surgical procedures and understand the pathological conditions that affect the various organs and disease conditions affecting the body. **Book is approximately \$40 at YTC bookstore. No other supplies needed.**

Certified EKG Technician (40 hrs): \$229

(Prior Med. Terminology and CPR required)

Energize your career by becoming an EKG Technician. This exciting program is for individuals who have an interest in monitoring electrical impulses transmitted by the heart. Students will learn the anatomy and physiology of the heart, the mechanics of the EKG machine and interpretation of EKGs. A high school diploma or GED is required. Medical terminology, CPR, and Nursing Assistant or equivalent are prerequisites. **Book and supplies are approximately \$150 at YTC bookstore.**

Advanced Skilled Nursing Assistant Course (40 hrs):\$229

(Prior NA or equiv. required)

A course to prepare Certified Nursing Assistants or equivalent to care for patients in acute care hospitals, clinics, physicians' offices, and health related agencies with advanced skill capabilities. The Certified Nursing Assistant, with advanced skills proficiency would work under the direction of qualified professionals and within their facility's guidelines. Included in this 40-hour course will be classroom lecture and campus lab participation. Nursing Assistant or equivalent is a prerequisite. **Books are approximately \$30 at YTC bookstore. No other supplies needed.**

CPR- BLS for the Healthcare Provider (6hrs): \$50

The BLS for Healthcare Providers Course is designed to teach the skills of CPR for victims of all ages (including ventilation with a barrier device, a bag-mask device, and oxygen), use of an automated external defibrillator (AED), and relief of foreign-body airway obstruction (FBAO). It is intended for participants who provide health care to patients in a wide variety of settings, including in-hospital and out-of-hospital settings. These healthcare providers may include (but are not limited to) physicians, nurses, paramedics, emergency medical technicians, respiratory therapists, physical and occupational therapists, physician's assistants, residents or fellows or medical or nursing students in training, aides, medical or nursing assistants, and other allied health personnel. **Book and supplies are approximately \$30 at YTC bookstore.**

Phlebotomy (15 hrs): \$129

This course provides a basic introduction of the proper techniques and procedures for collecting blood specimens. Topics include professionalism, safety, medical terminology, anatomy, isolation, nursery, and special collection techniques. No clinical experience is provided. The course is 15 hours in length and is taught in five 3 hr segments. It is especially useful for persons working in health care that need phlebotomy credentialing. **Book is approximately \$100 at YTC bookstore. No other supplies needed.**

Medication Technician (32 hrs): \$295

The Medication Technician Program is a 32 hour course that encompasses body systems, common diseases, medications, and medication delivery. The student will complete an initial competency with 100% accuracy during the course. The course has been approved by the South Carolina Board of Disabilities for persons required to be certified to pass medications. Ideal for the nursing assistant that wants a career in Assisted Living Facilities or Board of Disabilities and Special Needs. **Books are approximately \$62 at YTC bookstore. No other supplies needed.**

Unit Secretary (40 hrs):\$295

Unit Secretary is a fast growing occupation. Career opportunities are best for those with knowledge of computerized office equipment and software as well as excellent interpersonal communication skills. This program provides educational opportunities for those interested in working as a medical secretary in single or multi-physician practices or large healthcare and allied health organizations. In addition to administrative skills, unit secretary students receive specialized training in medical terminology for the secretary. **Books are approximately \$60. No other supplies needed.**

Hospice/Home Health Aide (64 hrs): \$395

(Prior Nursing Assistant required)

The Hospice/ Home Health Aide under the supervision of the area Hospice RN will be required to do personal care services and homemaking to persons unable to perform these functions independently. The Hospice Aide will encourage patient/family member to participate in personal care in order to promote independence. The Aide will be able to communicate effectively, have emotional stability with tact and good judgment, a spirit of dedication and a sincere interest in working with people who are terminally ill. These aides may work in the homes of terminally ill patients; work in inpatient hospice units or a variety of long term care settings (e.g. nursing homes, assisted living and group homes). **Books are approximately \$50. Uniforms are same that was used for Nursing Assistant. Health physical and other supplies needed for this course are approximately \$150.**

Restorative Aide- (40 hrs): \$295

(Prior Nursing Assistant required)

This course includes both classroom and laboratory instruction for those interested in developing the necessary skills to assist patients in their rehabilitation efforts. Students will learn the skills required to enhance the mobility and function of patients. Students will also learn the effects that aging, illness and injury have on patients as well as the vital role the restorative aide serves as a member of the health care team. **Book and supplies are approximately \$50 at YTC bookstore.**

A work internship may be available. This course is for students who successfully complete their course(s) and want to apply what they have learned in a real world setting. Students experience 80 hours of actual work environment. This internship is a one (1) hour credit course with York Technical College. Please contact Ashley Segal at asegal@yorktech.com or (803) 981-7224.

**If you have any questions please contact:
Continuing Education/ Health and Human Services
C building, Room 103
Fax (803) 981-7327**

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