

YORK TECHNICAL COLLEGE CONTINUING EDUCATION OPPORTUNITIES



ONLINE:
<http://www.yorktech.com/CE/transition.php>



PHONE:
803-325-2888



IN PERSON:
C-101

Students should register at least one week in advance to ensure participation. Book and material costs may not be included in course price.

LICENSING AND CERTIFICATION

(803) 981-7372
Kiwanna Brackett
<http://www.yorktech.com/CE/License.php>

INSURANCE	Date	Time	Days	Cost
Bothered by Beneficiaries and Beq Ethics in the Marketplace	3/4-3/4	9am-12pm	Th	\$32
Licensing Prep: P & C	3/4-3/4	1-5pm	Th	\$32
To register contact Brewer Insurance Information Service at (803) 772-0684 or www.brewerinsuranceschool.com	3/15-3/18	8am-5pm	M-Th	\$310
REAL ESTATE				
Sales I	3/8-3/18	8:30am-5:30pm	M-Th	\$475
State Review	3/16-3/17	8:30am-5:30pm	Th	\$150
Sales I	3/23-3/20	8-10pm	TTh	\$475
Post Licensing	3/22-3/26	8:30am-3:30pm	M-F	\$299
Property Management	3/1-3/24	6-10pm	MW	\$279
Broker A-Broker Management	3/1-3/4	8:30am-5:30pm	M-Th	\$279
Broker B-Broker Exam Prep	3/29-4/1	8:30am-5:30pm	M-Th	\$279
LICENSING				
Cake Decorating Royal icing	3/2-3/23	6-9pm	T	\$130
Floral Design 2	3/22-5/10	6:30-9pm	M	\$150
Interior Drafting & Measuring	3/23-5/4	6-9pm	T	\$180

CONSTRUCTION TRADES/HEAVY EQUIPMENT

(803) 981-7338
Ken Strickland
<http://www.yorktech.com/CE/construction.php>

Entry Level Line Worker Certificate Program
March 22 - May 21, 2010 Mon- Thur., 8 am - 5 pm
Prepare for employment as a Line Technician in the utility and communication industries.

HEAVY EQUIPMENT (All heavy equipment classes held in Chester except Mobile Crane and Industrial Lift Truck)

Heavy Equipment Operator - 2 pc.	3/22-4/29	8am-5pm	M-Th	\$2595
Heavy Equipment Operator - 4 pc.	3/22-4/29	8am-5pm	M-Th	\$4995
Industrial Lift Truck	3/14	8am-5pm	S	\$375
WEATHERIZATION				
Weatherization Hot Climate Training	3/1-3/5	8am-5pm	M-F	\$1620

COMPUTER

(803) 981-7372
Kiwanna Brackett
<http://www.yorktech.com/CE/computer.php>

COMPUTER TRAINING

Keyboarding	3/1-3/12	9am-12pm	M-F	\$99
Introduction to Computers and Windows	3/15-3/26	9am-12pm	M-F	\$99
Outlook 2003	3/8-3/10	1:30-4:30pm	MW	\$79
Office 2007 New Features	3/2-3/4	1:30-4:30pm	TTh	\$79
Office 2007 New Features	3/29-3/31	6-9pm	MW	\$79
Access Essentials	3/23-4/1	6-9pm	TTh	\$115
Access Intermediate	3/15-3/17	1:30-4:30pm	MW	\$79
Access Advanced	3/23-3/25	1:30-4:30pm	TTh	\$79
Excel Essentials	3/2-3/11	6-9pm	TTh	\$115
Excel Intermediate	3/29-4/7	9am-12pm	MW	\$115
Excel 2007 Introduction	3/22-3/24	1:30-4:30pm	MW	\$115
Excel 2007 Advanced	3/22-3/24	6-9pm	MW	\$79
Powerpoint Essentials	3/16-3/25	9am-12pm	TTh	\$115
Powerpoint Advanced	3/30-4/1	1:30-4:30pm	TTh	\$79
Word Essentials	3/15-3/24	6-9pm	MW	\$115
Word Intermediate	3/2-3/11	9am-12pm	TTh	\$115
Word Advanced	3/30-4/8	9am-12pm	TTh	\$115
Word 2007 Introduction	3/8-3/18	1:30-4:30pm	TTh	\$115
Word 2007 Advanced	3/8-3/11	6-9pm	TTh	\$79
Quickbooks 2008, Keep Going With AutoCAD 2010 Advanced	3/20-3/27	8am-2:30pm	S	\$145
	3/22-3/31	6-10pm	MW	\$299

TRUCK DRIVER

(803) 981-7140
Jim Mroz
<http://www.yorktech.com/CE/truck.php>

Have you ever thought of traveling and earning a living at the same time? Get your CDL and travel across the country. In the US, there are unlimited jobs available in the trucking industry!

- Placement assistance available
- Many companies offer tuition reimbursement
- Financial assistance for those who qualify

Class A	4/5-5/14	8am-5pm	M-F	\$2595
Class B	4/5-4/16	8am-5pm	M-F	\$1495

COMMUNITY INTEREST

(803) 981-7372
Kiwanna Brackett
<http://www.yorktech.com/CE/commint.php>

COMMUNITY INTEREST

Annulites: Myths and Misconceptions	3/8-3/23	4-6pm	T	\$25
Digital Photography 101	3/2-3/23	6-9pm	T	\$150
Floral Design for Your Home - Fresh	3/8-4/5	6-8pm	M	\$95
Sewing: Basic Sewing	3/12	9am-12pm	F	\$30
Sewing: Basic Sewing	3/27	9am-12pm	S	\$30
Spanish Conversational I	3/23-5/11	8:30-9:30pm	Th	\$160
Wardrobe Rejuvenation	3/11-4/1	7-9pm	Th	\$75
SAFETY				
Defensive Driving	3/6	8:30am-5:30pm	S	\$80
Defensive Driving	3/16-3/18	6-10pm	TTh	\$80
Defensive Driving - DDC4	3/13	9am-1pm	S	\$40
Hunter Safety	3/13-3/13	9am-3pm	S	\$10
** Hunter Safety	3/22-3/23	6-10pm	MT	\$10
Motorcycle - Rider's Edge	3/5-3/8	5:30-8:30pm	FM	\$325
Motorcycle - Rider's Edge	3/26-3/29	8am-5pm	SSu	\$325
Motorcycle - Rider's Edge	3/18	5:30-8:30pm	FM	\$325
Refuse to Be a Victim	3/13	5:30-8:30pm	Th	\$45
SC Concealed Weapon Permit	3/13	8am-5pm	S	\$85

INDUSTRIAL/ENGINEERING TECHNOLOGIES

(803) 981-7144
Brenda Odum
<http://www.yorktech.com/CE/iet.php>

SAFETY AND INDUSTRIAL

10 Hr. OSHA General Industry	3/17-3/18	8am-2pm	WTh	\$250
Hazwoper Refresher (8 Hr)	3/6	7am-4pm	S	\$250
Licensed Pool Operator	3/3	8:30am-5pm	W	\$175
QUALITY/LEAN TRAINING				
SS Workplaces Org & Standardization	3/5	8:30am-5pm	F	\$375
Set-Up Reductor	3/19	8am-5pm	F	\$375
Six Sigma Blackbelt	3/1-4/1	8am-5pm	M-Th	\$4850
Six Sigma Greenbelt	3/1-3/18	8am-5pm	M-Th	\$3600

BUSINESS & WORKFORCE DEVELOPMENT

(803) 327-8029
Brooke Pound
<http://www.yorktech.com/CE/business.php>

Supervisory/Leadership Certificate Programs
For new and emerging supervisors; team leaders who have responsibilities that include some supervision; employees who want to prepare for leading people, or even employees who realize that knowing how to get the best performance from fellow workers can benefit their own career. Register Today - Space is Limited

Unit 3 Establishing Trust & Perf.	3/1-3/4	6-9pm	MTTh	\$199
Unit 3 Establishing Trust & Perf.	3/2-3/4	8-11am	TTh	\$199
Unit 4 Measuring Results	3/8-3/11	6-9pm	MTTh	\$199
Unit 4 Measuring Results	3/9-3/11	8-11am	TTh	\$199
Entrepreneur Network				
Save the Date: May 25, 2010 Small Business Expo, 2nd Annual Young Entrepreneur Contest				
Listening to Your Business				
Listening to Your Business	3/10	8:30am-12:30pm	W	\$19
Contract Computer Training Available: We can bring computer training to your workplace. Courses include Word, Excel, Quikbooks and MUCH MORE! Call for details.				
Our hands on classes are designed for busy people like you. Quickly learn skills that you can apply immediately. Private, customized courses (Computer and/or Supervisory/Leadership) can be delivered at your location or on campus. Call for more information.				

TESTING

Wednesdays 1 p.m. - 4 p.m. or
Thursdays 6 p.m. - 9 p.m.
Call 803-325-2887 to register.
Testing may now be administered at both Chester and Lancaster sites. Call for more information.



JOB PROFILING SERVICES FOR LOCAL BUSINESS:
Call Brenda Odum at (803) 981-7144

Customer Support Specialist Certificate

Train for a job in a high-growth industry! Jobs for these graduates are expected to increase 25% over the next 10 years. The 120-hour course focuses heavily on computer proficiency and communication skills.

For more information: <http://www.yorktech.com/wld>
Lancaster residents call: 803-285-6966
Others call: 803-325-2887 or 2888

HEALTH & HUMAN SERVICES

(803) 981-7194
Linda Bolick
<http://www.yorktech.com/CE/alliedHealth.php>

Kershaw classes noted with * Chester classes noted with **

Electronic Health Records - Open Enrollment - Online Course				\$295
HIPAA - Open Enrollment - Online Course				\$295
CRP				
* Healthcare Provider	3/6	8:30am-2:30pm	S	\$50
Healthcare Provider	3/13	8:30am-2:30pm	S	\$50
Healthcare Provider	3/27	8:30am-2:30pm	S	\$50
Skills Check	By Appointment			\$25
EMT BASIC AND REFRESHER				
* Basic-Kershaw	3/1-7/16	6-10pm	varied	\$685
** Basic-Chester	3/8-8/1	6-10pm	varied	\$685
Intermediate	3/9-5/31	6-9pm	TTh	\$395
EARLY CHILD DEVELOPMENT				
Nutrition	3/4	6:30-8:30pm	Th	\$20
Growth and Development	3/13	8am-1:15pm	S	\$20
Bloodborne Pathogens	3/16	6:30-7:30pm	T	\$10
Curriculum	3/27	8am-1:15pm	S	\$20
NURSING ASSISTANT AND ADVANCEMENT RELATED				
Nursing Assistant Career Cert	3/1-3/24	8:30am-2pm	M-F	\$485
Online Nursing Assistant available				
Advanced Skill Nursing Assistant	3/15-3/24	8:30am-2pm	M-F	\$295
Advanced Skill Nursing Assistant	3/18-4/22	4:30-8:30pm	TTh	\$295
** Advanced Skill Nursing Assistant	3/1-3/10	8:30am-2pm	M-F	\$295
EKG	3/15-4/14	8:30am-12:30pm	MW	\$295
EKG	3/15-4/14	4:30-8:30pm	MW	\$295
** EKG-Chester	3/23-4/22	5:30-9:30pm	TTh	\$295
Hospice/Home Health Aide	3/15-4/19	5-9pm	MW	\$395
Lab		7am-2pm	MW	
Medication Technician	3/10-4/5	8:30am-12:30pm	MW	\$295
Nursing Assistant Career Cert	3/1-3/24	8:30am-2pm	M-F	\$485
** Phlebotomy - Chester	3/6-4/3	9am-12pm	S	\$195
Restorative Aide	3/4-2	8:30am-1:30pm	Tf	\$295
Unit Secretary	3/9-8	6:30-9:30pm	TTh	\$295
Bloodborne Pathogens (classroom and online)				
MEDICAL PROCESSES/PROCEDURES				
CPC Exam Review	3/6-5/1	8am-1pm	S	\$195
MC-Medical Terminology	3/11-4/13	8:30am-1pm	TTh	\$295
MC-Pharmacology	3/15-4/7	5:30-9:30pm	MW	\$295
Med Tran - Using the Transcription	3/19-5/2	online	online	\$159
Med Tran - Intri to Ce Online	3/4-3/18	online	online	\$40
Med Tran - Med Trans I	3/25-4/30	online	online	\$369
Med Tran - Pharmacology	3/19-5/2	online	online	\$185
* Medical Terminology	3/1-3/10	8:30am-2pm	M-F	\$295
** Medical Terminology	3/15-3/24	8:30am-2pm	M-F	\$295
CRIMINAL JUSTICE (www.yorktech.com/cj)				
Paralegal	online	online		\$1795

Online occupation courses:

- Medical Transcription
- Legal Nurse Consulting
- Medical Insurance Coding
- Patient Billing
- Personal Fitness Trainer
- Pharmacy Tech
- Many Others
- Medical Secretary Cert.
- Radiography
- Electronic Health Records
- ICD-10 Medical Coding
- Advanced Hospital Coding and CCS Prep
- Advanced Personal Fitness Trainer

INSTITUTE FOR MANUFACTURING PRODUCTIVITY/ 3D SYSTEMS UNIVERSITY

(803) 981-7349
Bill Beaver
www.yorktech.com/imp

Please visit our website for information about class offerings:
<http://www.yorktech.com/IMP>
<http://www.yorktech.com/3dsystems>