

ACADEMIC RECORDS CRITICAL THINKING RUBRIC

	Advanced - 4	Competent - 3	Developing - 2	Elementary - 1	Score ____
Identify	Clearly defines the root problem or situation hindering registration, has completed admissions process; advised by college staff, exhibits clear understanding of registration process; minimal assistance needed	Can identify problem issues; has completed admissions process; self advised; recognizes there is a problem with registering; exhibits an understanding of the registration process	Identifies inappropriate issues or problems in registering; has completed the admissions process; but not advised; partially understands some procedures for registering	Fails to identify any problem with registering; has not completed admissions process, has not been advised, does not understand course sequence for registering	
Gather	Gathered all materials needed for registering; considered all hindrances to registering; reflects on problems encountered	Gather majority of materials needed for registering; did not consider all hindrances to registering	Partially gathers information and material needed for registration	Does not gather materials needed for the registration process;	
Examine	Connects relationship between problem, material, and information needed; reflects on the problem or question needed for the registration process	Connects some relationship of problem to registration process; determines some problems; reorganize materials and information needed	Fails to focus on problem; recognizes some steps to registration process; partially sorts material and information needed	Disregards problems or instructions; does not prioritize; overwhelmed with registration process; unable to determine how to proceed	
Formulate	Has several solutions to problems encountered in registration process; develops a plan for action; uses past experiences to support decisions	Has some possible solutions to registration problems; develops options for registering; uses past experiences to some extent	Has no alternative plan for registration; partially develops options for registering; has difficulty using past experiences to support decisions	Has no alternative plan for registration, does not use past experience to support decisions; fails to develop a logical plan for registering	
Apply	Implements and follows plan with success; seeks staff assistance; succeeds in registering with no problems; produces the desired schedule; clearly understands process	Implements a partial plan; seeks some assistance; succeeds in registering; produces a schedule; understands process	Implements a diminutive plan; seeks marginal assistance; partially succeeds in registering; partially produces a schedule; shows signs of understanding process	Does not implement a plan; fails to successfully register; does not produce a schedule; fails to understand issues	
Evaluate	Confirms problem; establishes validity; develops alternative plan; understands registration process; clearly thinks through steps for registering; develops plan for future improvements	Determine problem; addresses validity of problem; considers results; provides no alternative plan; generally understands registration process	Partially question problems encountered; develops inaccurate interpretation and conclusion; justifies problems; attempts to understand registration process	Fails to question problems encountered; ignores problems; does not attempt to understand registration process	

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