

Associate Degree in Dental Hygiene at York Technical College

Admissions Procedures
and Qualification Criteria
2009-2010

York Technical College issues this booklet for the purpose of furnishing all interested persons with information about the admissions process for the Associate Degree Dental Hygiene program. Although every effort is made to keep this information as current as possible, policy statements in this booklet are subject to change without notice and may not be regarded in the nature of binding obligations on the College. For further information, please contact:

York Technical College

Office of Admissions

(803) 327-8008 within the local dialing area

(800) 922-TECH (toll-free) inside South Carolina

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ASSOCIATE DEGREE DENTAL HYGIENE

York Technical College

A dental hygienist is a licensed oral health professional who provides educational, clinical, and therapeutic services supporting total health through the promotion of optimal oral health. The hygienist is a member of the dental team who is responsible for providing treatment that helps prevent oral diseases such as dental caries and periodontal disease.

The Dental Hygiene Program is accredited by the American Dental Association, Commission on Dental Accreditation, a specialized accrediting body recognized by the Council on Postsecondary Accreditation and by the United States Department of Education. Upon completion of the program and successful completion of a written Dental Hygiene National Board Examination and a clinical Regional Board Examination, a graduate is eligible for licensure as a Registered Dental Hygienist and for certification in Infiltration Anesthesia. The licensed dental hygienist practices in accordance with the requirements of individual state dental practice acts.

A licensed hygienist may seek employment in private and public dental facilities. Other avenues for employment include: federal, state, and local health departments, hospitals, military facilities, nursing homes, dental school clinics, dental auxiliary educational programs, and innovative insurance companies.

GREG F. RUTHERFORD
PRESIDENT

Welcome to York Technical College, and thank you for your interest in the Associate Degree Dental Hygiene program. The purpose of this booklet is to clarify the application process, identify the Dental Hygiene program qualification requirements, and explain how the qualified applicant waiting list is managed.

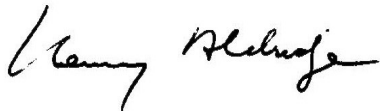
There is a great demand for medical professionals in our workforce today. Many people realize that a Dental Hygiene career would not only offer many job choices and a good salary, but it would also provide the personal satisfaction of serving and caring for others.

For these reasons, there are many students interested in pursuing the Dental Hygiene program. The Dental Hygiene program can accommodate only a limited number of students each year in order to provide the highest quality training. Therefore, the Admissions Department maintains a first-qualified, first-served list of students for the Dental Hygiene program. Your immediate goal should be to get your name on this list of qualified students as soon as possible. This document will provide clear and specific instructions to help you understand exactly what you need to do from the point of application to the point of program entry.

It is your responsibility to read and understand the contents of this document very carefully. It is also your responsibility to contact an Admissions Counselor for assistance should you have questions or need clarification of these contents at any time during the process of qualifying and enrolling in the Dental Hygiene program.

Thank you again for your interest in and for choosing York Technical College to achieve your educational goals.

Sincerely,



Kenny Aldridge
Admissions Department Manager

I. The Admissions Process for the Associate Degree Dental Hygiene (DHG) Program at York Technical College

The Dental Hygiene program is limited in enrollment, and its waiting list is processed on a first-qualified, first-served basis.

1. Complete and submit the York Technical College Application for Admission at www.yorktech.com.
2. Submit proof of high school or GED completion. Currently enrolled high school seniors who meet all other program qualification requirements are eligible to be placed on the list of qualified applicants on a provisional basis pending the submission of evidence of a high school diploma upon graduation.
3. Pay the \$10 placement test fee at the Business Office and take the COMPASS Placement Test if necessary. Contact the Assessment Center at 803-981-7176 for testing times.

This test *may* not be necessary if you submit satisfactory SAT/ACT scores or a college transcript documenting previous college credits. Contact a counselor to determine if you will need to take the COMPASS Placement Test.

4. Meet with an Admissions counselor to complete your admissions process. The counselor will review your COMPASS, SAT or ACT test scores, high school transcripts, and any previous college credits you may have earned, and he/she will determine if you have met the qualification requirements to be placed on the list for the DHG program.

Initially, you will be admitted into our **Pre-Dental Hygiene** program (*Associate in Applied Science with a Goal of Dental Hygiene*). While in Pre-Dental Hygiene, you can take the General Education, or non-Dental Hygiene, classes required for the Dental Hygiene degree. You will not be admitted into the **Dental Hygiene** program (*Associate in Applied Science with a Major in Dental Hygiene*) until the fall semester that you actually begin the Dental Hygiene (DHG) classes.

If you ARE qualified for the DHG waiting list:

You will be required to pay the Business Office a \$50 NONREFUNDABLE and NONTRANSFERABLE list-processing fee in order to have your name placed on the list of qualified applicants. *Students owing a past due debt to the College are not eligible to enroll. List access fees will not be accepted until the prior debt is paid in full.*

If you ARE NOT qualified for the DHG waiting list:

Your counselor will review the necessary steps for you to take in order to become eligible to have your name placed on the list of qualified applicants for the DHG program. These steps are outlined next in Section II.

IMPORTANT: IF YOU ARE NOT QUALIFIED FOR THE DHG WAITING LIST WHEN YOU ARE FIRST ADMITTED TO THE COLLEGE, YOU MUST RETURN TO ADMISSIONS TO ALERT A COUNSELOR WHEN YOU HAVE COMPLETED THE QUALIFICATION REQUIREMENTS FOR THE DENTAL HYGIENE PROGRAM.

II. Qualification Requirements for the DHG Program

To be placed on the list of qualified applicants for the DHG program, you must provide documentation that you meet the following criteria:

_____ **1. High School or GED completion**

This can be in the form of a high school transcript, copy of your diploma, or copy of your GED certificate.

_____ **2. Chemistry completion**

This requires a grade of “C” or better in a high school *college-preparatory* chemistry course or a college chemistry course.

_____ **3. Completion of Track 1, Track 2 or Track 3 as described below:**

___ **Track 1 – Submitting Qualifying SAT or ACT Scores**

- > SAT scores *before* April 1, 1995:
Minimum **800 Total** , Minimum **400 Verbal** and **350 Math**
OR
- > SAT scores *April 1, 1995 to March 12, 2005*:
Minimum **920 Total**, Minimum **480 Verbal** and **400 Math**
OR
- > SAT scores *after* March 12, 2005:
Minimum **920 Total**, Minimum **480 Critical Reading** and **400 Math**
OR
- > ACT minimum score of **20 Composite**, **21 English** and **16 Math**
AND

Minimum DHG program GPA of 2.00 in classes taken at York Technical College that can be applied towards the DHG program. **

___ **Track 2 – Completion of a baccalaureate degree from a regionally accredited college AND documentation of minimum reading requirement**

This requires:

- > Submission of an official transcript from the college at which the degree was earned
- > Documentation of one of the following:
 - Minimum SAT Verbal of 400 (prior to 4/1/1995)
 - Minimum SAT Verbal of 480 (between 4/1/95 and 3/12/05)
 - Minimum SAT Critical Reading of 480 (after 3/12/05)
 - Minimum ACT English of 21
 - Minimum COMPASS Reading of 88
 - Completion of RDG 101 with “C” or better

II. Qualification Requirements for the DHG Program (continued)

Track 3 – General Education/Elective Course Completion AND documentation of minimum reading requirement

This requires:

- > Full completion of **all** general education courses required for the DHG degree with a **minimum DHG program GPA of 2.50****
(Equivalent courses completed at other accredited colleges may transfer for credit, but only courses completed at York Technical College are included in the GPA calculation.)
- > Documentation of one of the following:
 - Minimum SAT Verbal of 400 (prior to 4/1/1995)
 - Minimum SAT Verbal of 480 (between 4/1/95 and 3/12/05)
 - Minimum SAT Critical Reading of 480 (after 3/12/05)
 - Minimum ACT English of 21
 - Minimum COMPASS Reading of 88
 - Completion of RDG 101 with “C” or better

Required General Education Courses for the DHG Program:

*AHS 108 Nutrition	COL 101 College Orientation
*BIO 210 Anatomy & Physiology I	MAT 155 Contemporary Math
*BIO 211 Anatomy & Physiology II	PSY 201 General Psychology
*BIO 134 Fundamental Micro Concepts	SPC 205 Public Speaking
*ENG 101 English Composition I	SOC 101 Intro to Sociology
*CHM 105 General, Organic & Biochemistry	HSS 205 Technology and Society

1 Elective (minimum 3 credit hrs)

*These courses require a minimum grade of “C” for the Dental Hygiene program.

Approved Electives

AHS 102	BAF 101	BIO 101	ENG 209	ENG 214	ENG 238
HIS 101	HIS 102	HIS 201	HIS 202	JOU 201	OST 105
PSC 201	PSC 210	PSY 203	RDG 101	SOC 102	SOC 205
SOC 230	BIO 102	BIO 225	BUS 121	CHM 101	CPT 101
ECO 210	ECO 211	ENG 102	ENG 201	ENG 202	ENG 205
ENG 206					

Any and all electives completed from the list above will be included in the GPA for the DHG program.

II. Qualification Requirements for the DHG Program (continued)

****Important information for students who have been previously enrolled in the DHG program at York Technical College:**

Like a new applicant, you must meet all qualification criteria, including the appropriate minimum GPA requirements, to place your name on the waiting list. Please be aware that *any and all* course-work that you have taken that can be applied towards the DHG degree, including DHG courses, will be calculated into your DHG program GPA.

_____ 4. Meet with an Admissions Counselor to get your name placed on the qualified applicant list

As soon as you meet qualification requirements for the Dental Hygiene program, you will need to see an Admissions Counselor. The counselor will verify that requirements have been met and will direct you to pay the required **\$50 NONREFUNDABLE/NONTRANSFERABLE list processing fee**. Once this has been done, your name will be placed on the list of qualified applicants for the DHG program.

III. Maintaining Your Position on the DHG Waiting List (continued)

Once you meet the qualification criteria and your name is placed on the DHG waiting list, you are responsible for maintaining eligibility for the DHG program. Please read the following steps very carefully so that you understand your responsibilities:

1. Keep the Admissions Office updated on your contact information

While your name is on the list of qualified applicants, it is your responsibility to let us know immediately if your address or phone information changes. Otherwise, we will be unable to contact you for any reason, including offering you a seat in the next available class.

2. Maintain at least a 2.00 GPA

All students must maintain a minimum GPA of 2.00 in any required courses and electives for the DHG program in order to remain on the list of qualified applicants. Equivalent courses completed at other accredited colleges may transfer, but only courses completed at York Technical College are included in the GPA calculation. The Admissions Office will check your GPA following each term you are on the list to verify that you remain eligible for the DHG program. **Should your GPA fall below 2.00 at any time your name is on the list, you will no longer be eligible and your name will be removed from the list.** If this occurs, you will be notified by mail.

You may use **WebAdvisor** to determine your Dental Hygiene GPA by following these directions:

- Click *WebAdvisor* on the York Technical College Homepage
- Log in using your username and password
- Click on the *Students* tab
- Under *Educational Information*, click *Program Evaluation*
- Click the drop-down box beside “*What if I changed my program of study*”
- Choose your **goal** program and *Submit*:
 - **Dental Hygiene = Associate in Health Science – Dental Hygiene Major**
Choose the *latest* Catalog Year and *Submit*
- Students whose *Program GPA* falls below a 2.00 at any time are no longer eligible for entry into their program. Students who are no longer qualified for their program will be notified by mail.

IV. When You Are Offered Entry Into the DHG Program

Please be prepared for the following to occur when your name comes up to begin the ADN program:

Notification of entry

You will be notified by first class mail that your name has come up to begin the program. When you receive your letter offering you a seat for your program, you will have two choices. **If you do not respond by either method below before the specified deadline, your name will be removed from the list.**

- a. To accept your seat in the Dental Hygiene program, pay your confirmation deposit (\$100) by the specified deadline to be eligible to enter the program that year. This deposit is NONREFUNDABLE and NONTRANSFERABLE and applies toward the tuition fee for your first semester. *Students owing a past due debt to the College are not eligible to enroll. Deposits will not be accepted until the prior debt is paid in full.*
- b. If you wish to postpone entry into the program, pay an additional nonrefundable/nontransferable list processing fee (\$50) by the specified deadline to keep your name on the list for the following year. If you choose this option, you must accept your seat the following year or your name will be removed from the wait list. **You have the opportunity to delay your entry only once.**

If for any reason you choose not to enter the program after paying the \$100 deposit, you may stay on the list by paying another \$50 list processing fee which will be due within one month of the date you notify the program monitor of this decision. Again, you can delay your entry only once. Another \$100.00 deposit will be required to obtain entry into next year's class.

You are responsible for making sure that you are able to receive this information. This includes keeping us updated on any changes to your contact information AND making sure that all members of your household are aware that you may be receiving an important letter. You do not want to lose your place in the class because you miss your invitation to begin.

As the start date for the fall class gets closer, it may become necessary for the Admissions Office to attempt **telephone** contact with the next qualified student on the list in order to replace a student who withdraws at the last minute or fails to register for classes. In this situation, time does not allow for the regular mail confirmation process to occur.

2. Pay your deposit and fulfill additional requirements before starting the DHG program

- a. You will need to submit a completed **Student Health Form** (available in Room A-100) to the DHG Department Manager.
- b. You **must** carry **liability insurance** and **health insurance**. You must submit proof of health insurance to the Student Records Office or obtain one of the health insurance plans through York Technical College when you register for fall semester classes at the beginning of the program.
- c. Clinical facilities may require clear **drug screens** and/or **criminal background checks** before allowing students to participate in clinical rotation. If so, you will be financially responsible for these items. You may be required to have a drug screen at any time during your rotations. ***You must be eligible to attend clinical at all facilities.***
- d. ****You must attend a mandatory DHG program orientation to be held prior to the fall semester. Failing to attend this orientation will result in removal from the class.****

If at any point you decide that you are no longer interested in remaining on the list or in starting the DHG program, please contact the Admissions Office immediately.

V. Frequently Asked Questions About the DHG Program

Q. How long is the waiting list for the Dental Hygiene program?

A. Be aware that there is typically a waiting period of *approximately* 2 years from the time a student gets on the waiting list until the fall term that the student will actually begin the program. This means that it *may take several years* from initial admission into pre-Dental Hygiene until graduation from the Dental Hygiene program, especially if completion of the general education coursework is necessary prior to getting on the waiting list.

Q. Can I get on the waiting list before I meet the minimum qualification requirements?

A. No. You must fully meet the qualification requirements for the DHG program as outlined in this document before you can be placed on the list.

Q. Can I be on more than one Health and Human Services program waiting list?

A. Yes. However, you are encouraged to choose one goal and place your emphasis toward meeting that goal. All Health and Human Services programs are very different and prepare students for specific careers. It would be unwise to choose a program based solely upon which one you could gain access to first. In addition, for every program list, you must pay a NONREFUNDABLE/NONTRANSFERABLE list processing fee of \$50.

Q. Can I be placed higher on the list if I have an advanced degree or a higher grade point average than some of the others on the list?

A. No, the waiting list is handled strictly on a first-qualified, first served basis.

Q. I have the necessary SAT/ACT scores to qualify for the waiting list. Do I still need to take the general education courses?

A. Yes, the general education courses are part of the DHG program requirements necessary to graduate. However, if you have qualifying SATs or ACTs, you do not need to complete the general education courses prior to program entry (although it is highly recommended to do so in order to lighten your workload once in the DHG program).

Q. Do I have to be enrolled in courses to remain on the Dental Hygiene waiting list?

A. No, your name will not be removed from the waiting list unless you allow your program GPA to fall below a 2.00 or request to have your name removed from the waiting list.

Q. When and how often do you start a new Dental Hygiene class at York Technical College, and how long does the program last?

A. The Dental Hygiene program begins once a year in the Fall semester, and lasts for 5 consecutive semesters, or 2 years.

Q. How are classes scheduled?

A. The general education classes can be taken part-time or full-time, day or evening, and a few are available through alternative delivery methods such as by internet. Once you are in your Dental Hygiene classes, however, the schedule becomes much less flexible. Dental Hygiene classes include campus and clinical laboratory hours. Most DHG clinical experiences will occur in the Dental Laboratory on campus, but special projects will require off campus visits to agencies and dental offices during the second year of the program.

V. Frequently Asked Questions About the DHG Program (continued)

Q. What is the grading scale once I am in the Dental Hygiene program?

- A. The grading scale for the Dental Hygiene (DHG) classes, both coursework and clinical, is as follows: 94-100, **A**; 93-87, **B**; 86-80, **C**; 79-74, **D**; Below 73, **F**. All Dental Hygiene students must achieve a grade of “C” or better in each Dental Hygiene course attempted to remain in the program.

Q. Can I work while I am enrolled in the Dental Hygiene program?

- A. Yes, but...The Dental Hygiene program is quite rigorous and demanding and includes many class hours, clinical rotations and outside assignments. Your probability of success can decrease significantly with the addition of outside work responsibilities. Once enrolled in the Dental Hygiene program, you should consider limiting your work schedule to allow for the demands of the program.

Q. What types of expenses can I expect once I am in the Dental Hygiene program?

- A. Please see the Estimated DHG Program Expenses sheet in the back of this document.

Q. What types of financial assistance are available to me?

- A. York Technical College participates in the following programs:
- Federal Pell Grant (FPELL)
 - Federal Supplemental Educational Opportunity Grant (FSEOG)
 - Federal Work-Study Program (FWS)
 - Federal Academic Competitiveness Grant
 - SC Need-Based Grant (SCNBG)
 - LIFE Scholarship (LIFE)
 - Lottery Tuition Assistance (LTA)
 - Scholarships
 - Special Grants and Sponsorships
 - Stafford Loans
 - Springs Foundation Loan
 - Alternative Student Loans
 - Tuition Payment Plan (TPP)

To apply for other types of financial assistance, including scholarships and special grants, various applications are required. Contact the Financial Resources Office, which is located in the Student Services Building, for more information.

Q. Once I obtain financial aid, can I be assured that I will receive it throughout my enrollment in the program?

- A. Financial aid is typically awarded on an annual basis. Students are required to reapply for aid each academic year. Each type of financial aid has specific continuing eligibility guidelines that must be met. You are responsible for understanding these guidelines for each type of aid you are receiving. Those students who receive FPELL and FSEOG need to be aware of the **Federal Aid Eligibility Limit**. Students receiving Federal financial aid may only receive aid for one and one-half times, or 150% of, the length of their academic program. This means that students enrolled in Pre-Dental Hygiene (Associate in Occupational Technology with a goal of Dental Hygiene) are limited to receiving financial aid for up to 99 attempted credit hours, and students enrolled in Dental Hygiene (Associate in Health Science with a Major in Dental Hygiene) are limited to receiving financial aid for up to 126 attempted credit hours.

V. Frequently Asked Questions About the DHG Program (continued)

Many Pre-Dental Hygiene students receiving FPELL and FSEOG want to remain actively enrolled in coursework after they have completed their general education courses and while they are waiting to start the Dental Hygiene program. These students need to be careful that they do not exhaust their eligible funds prior to completion of the Dental Hygiene program.

For more information about this or other financial aid issues, please contact the Financial Resources Office, which is located in the Student Services Building.

Q. How can I obtain more detailed information about the York Technical College Dental Hygiene program?

- A. You may visit the Dental Hygiene Degree information section of the York Technical College website to obtain a more comprehensive description of the program, schedule, requirements, transfer, retention and promotion policies. Follow the instructions below:
- > Go to www.yorktech.com
 - > Place cursor over **current** or **prospective students**
 - > Click on **Programs of Study**
 - > Scroll down and click on **Dental Hygiene Degree**

Additional detailed information about our Dental Hygiene program can be found in our Catalog and Handbook. A hard copy of this book can be obtained in Student Services, or it can be viewed online at our website.

Estimated DHG Program Expenses (Updated 11/07)

The detailed expenses outlined below are an **estimate** of those you can expect to pay while in the Dental Hygiene program.

ITEMS	FALL	SPRING	SUM-	TOTAL
PRIOR TO ENTRY				
\$100 deposit (will be applied to tuition)			\$100.00	\$100.00
List Processing Fee (one time)	\$50.00			\$50.00
Hepatitis B Vaccine	\$120.00			\$120.00
Physical Exam (varies)	\$120.00			\$120.00
ye exam (averages \$60-80)	\$75.00			\$75.00
Dental Exam (offered at Tech)	\$25.00			\$25.00
PROGRAM EXPENSES				
Registration Fee 1 st Year	\$20.00	\$20.00	\$20.00	\$100.00
2 nd Year	\$20.00	\$20.00		
Technology Fee (\$4.00/credit hour, max \$48.00/semester)	\$48.00	\$48.00	\$48.00	\$144.00
2 nd Year	\$48.00	\$48.00		\$96.00
CPR	\$40.00			\$ 40.00
Tuition (York County) 1st Year	\$1608.00	\$1608.00	\$1608.00	\$4,824.00
Tuition (York County) 2ndYear	\$1608.00	\$1608.00		23,216.00
Dental Textbooks, 1 st year	\$350.00	\$200.00	\$ 200.00	\$750.00
General Ed. Textbooks, 1 st year	\$140.00	\$35.00		\$175.00
Dental Textbooks, 2 nd year	\$200.00	\$75.00		\$275.00
General Ed. Textbooks, 2 nd year	\$100.00	\$50.00		\$150.00
Shoes, Scrubs, BP kit	\$300.00	\$100.00		\$400.00
Universal Protection (kit & supplies)	\$150.00			\$150.00
Instruments & Supplies, 1 st year	\$740.00	\$700.00		\$1,440.00
2 nd year	\$50.00	\$50.00		\$100.00
Insurance, Liability, 1 st year	\$ 15.00			
2 nd year	\$ 15.00			\$30.00
Insurance, health (if not covered on another policy), 1 st year	\$675 (under 24) \$773 (25-29) \$1,30 (over 30)			\$1,350 (under 24) \$2,546 (25-29) \$2,614 (over 30)
2 nd year	Same			Same
Graduation Fee		\$25.00		\$25.00

Estimated DHG Program Expenses (continued) (Updated 03/08)

ITEMS	FALL	SPRING	SUMMER	TOTAL
National Board Fee (SRTA) Southern Regional Testing Agency, Inc.		\$165.00 \$900.00		\$165.00 \$900.00
National Board Review Course		\$375.00		\$375.00
National SADHA Dues, 1 st year 2 nd year	\$ 65.00 \$ 55.00			\$65.00 \$55.00
POST GRADUATE EXPENSES				
Nitrous Oxide Certification				\$25.00
Infiltration Anesthesia Certification				\$120.00
South Carolina Dental Hygiene Licensure				\$150.00

****COST SUBJECT TO VARY EACH YEAR****

*Students who take other state boards will encounter additional expenses. Additional costs of the Dental Hygiene Program include:

Supplies for projects
X-ray film for Radiology Lab

Food, lodging and gas for Dental Meetings

Transportation to Public Health & Dental Office sites

It is required that each dental hygiene student purchase new instruments from the department. It is STRONGLY recommended each student purchase new dental engines from the college. These items, if purchased on campus have a warranty from the dental supplier as long as the student is enrolled in the program. State Board licensing exams also require each student have their own instruments and dental engines. The dental department cannot be responsible for providing replacement equipment for items purchased from other sources.

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