

Institutional Effectiveness – Form Instructions

Click on link provided for the New Institutional Effectiveness Form

Save the word document to your computer - click “save as” after the document opens or click “save” instead of “open” if the option is given when opening the document

Copy and paste Departmental Mission statement from previous IE outline – if applicable

Due Dates:

October 15 - Determine Goals

July 30 – Report Outcomes/Impact

E-mail the completed document to Vicki Stewart vstewart@yorktech.com or Mary Beth Schwartz mbschwartz@yorktech.com