

## MINUTES

### Industrial Maintenance Advisory Committee Meeting

October 18, 2006

The Industrial Maintenance Advisory Committee assembled for a meeting on **Wednesday October 18, 2006**, at 3:30 PM in Room B-12, located in building B at York Technical College; Rock Hill, S.C.

Members attending the meeting were Mr. Mike Brumbach, York Technical College Industrial Maintenance Department Manger; Mr. Hezekiah Barnette, York Technical College Welding Instructor, Mr. JC Clade, York Technical College Industrial Maintenance Instructor, Mr. Jason Kefover, York Technical College Industrial Maintenance Instructor; Mr. Ed Moore, York Technical College Industrial Maintenance Instructor.

Mr. Brumbach called the meeting to order at 3:30 PM. Mr. Brumbach gave a brief review of the **last meetings minutes (February 15, 2006)**. After reviewing the minutes, Mr. Burnett made a motion to accept the minutes. Mr. Moore seconded the motion. The minutes were then unanimously accepted as printed. Mr. Brumbach commented that again he was very disappointed that no external members of the committee were in attendance. The internal members will reevaluate the external members of the committee and try to recruit new members who will be more proactive.

#### Old Business

Mr. Brumbach updated the committee on the progress of the Chester Satellite Campus. **The bids on the building are still over budget. He had no further information to provide at this time.**

#### New Business

**Mr. Brumbach stated that he had been contacted about a robot donation from BMW. After some initial confusion, it appears as though the GE FANUC robots that were mentioned at the previous meeting were all donated to the high school career centers around the state. Therefore these robots are no longer available. However, BMW has made a further donation of several ABB robots. Mr. Kefover and Mr.**

Brumbach visited the BMW facility in September to view the robots in action. The robots will be taken out of service by November, be cleaned and packed for shipment, and should arrive on our campus sometime in December. YTC is scheduled to receive two of these robots. After some discussion, the committee decided that the robots should be incorporated into some type of automated manufacturing process which could actually build something. This process would lend itself to the teaching of several technologies and possibly lead to a whole new program in Mechatronics.

Mr. Brumbach also mentioned the need to develop a 28 credit hour welding certificate. While the welding program has many students, it does not have enough completers to keep the Diploma off of probation. The issue is with students completing the required academic courses versus becoming employed. It is thought that the Diploma may not serve a purpose regarding employment, whereas a Certificate may provide sufficient credentialing. By creating a 28 credit hour certificate, it could be used toward a General Technology Degree.

Mr. Brumbach also mentioned that a few minor changes needed to be made to the Associate in Industrial Maintenance Degree. As industry no longer troubleshoots to the component level, it does not make sense to continue to teach three courses in electronic devices. Also, the college's boiler finally expired and we therefore can no longer, nor do we wish to, teach a course on boilers. Proposed changes to the AIT degree will be made and submitted for approval.

Using the "Standards for Advisory Committee Effectiveness" as a guide, the committee performed a self-evaluation of its effectiveness during this meeting.

Mr. Brumbach asked for further topics of discussion and hearing none, the meeting adjourned at 5:00 PM.

Respectfully submitted,

Ed Moore

## APPENDIX G

### Standards for Advisory Committee Effectiveness

Each credit degree program/cluster designed for immediate employment of graduates must have an active advisory committee. The following are annual expectations for these program advisory committees. The department manager must maintain documentation of the completion of each standard. In January of each year, department managers will report the previous year's accomplishments to the Office of Planning and IE for inclusion in the Performance Funding report and scoring.

Please complete the following checklist:

<b>“Must” conditions:</b>	Yes	No
Does the credit degree program/cluster designed for immediate employment of graduates have an advisory committee?	X	
Does the college have an Advisory Council Manual that includes purpose and procedures for operation of advisory committees and the duties and responsibilities of its members?	X	
<b>Standards</b>	Yes	No
1. Did the advisory committee meet at least two times this year (excluding virtual meetings and polling)? If not, indicate how many times the advisory committee met. <u>(1) Once</u>	See items in red	
2. Did the advisory committee provide input to help in reviewing and revising programs for currency with business and industry processes as appropriate?	See items in Green	
3. Did the advisory committee review and make recommendations on the utilization/integration of current technology and equipment in existing programs?	See Items in Plum	
4. Did the advisory committee assist in providing professional development opportunities, field placements, and/or cooperative work experiences for students and/or faculty within their company?		X
5. Did the advisory committee provide assistance with student recruitment, student job placement and, if appropriate, faculty recruitment?		X
6. Did the advisory committee complete a self-evaluation of the effectiveness of the advisory committee in its defined role to the institution?	X	
7. Were advisory committee outcomes and recommendations documented in minutes?	X	