



Great Expectations

We are glad you chose to come to York Technical College. Here at York Technical College, we want to make every class academically rewarding. Our goal is to prepare you for lifelong learning and to provide you with the skills needed to be successful in your chosen career. We want to encourage an atmosphere that is best for learning, so we have the following expectations.

You are expected to become thoroughly familiar with both your program of study and with the requirements for your degree, diploma, or certificate. At the college level, you are expected to take responsibility for your own learning and success. Thus, it is expected that you will:

1. Know the requirements for each of your classes.

- A. Read the syllabus and syllabus addendum for each course you are taking.
- B. Follow the guidelines for completing your assignments.
- C. Ask your instructor about any requirements or policies that you do not understand.
- D. Keep all handouts, returned work, etc. until you have received your final grade for the semester.
- E. Know the important information for each course including your instructor's name, office location, and phone number. Also you should know the course number, section number, meeting time and place.

4. Be honest, respectful, civil, polite, and punctual.

- A. Attend class on time, and log in regularly to online classes.
- B. Turn in all required work on time.
- C. Listen attentively and respond respectfully to other points of view discussed by your fellow classmates or instructors, even if you don't agree with them. Use "netiquette" for online classes.
- D. Turn off cell phones and pagers before class.
- E. Tell instructor if you need to leave early or arrive late.
- F. If you arrive late, do not interrupt the class. Follow your instructor's policy regarding late arrivals.
- G. Pledge and uphold your honor and integrity on all tests and assignments by neither giving nor receiving unauthorized assistance.

2. Prepare for each class.

- A. Read assignments before class.
- B. Get information and notes from another class member if you are absent.
- C. Be prepared to ask questions and discuss assignments in class.

5. Commit time and energy to your college classes.

- A. Work hard on your assignments. You have the responsibility to commit the time and energy appropriate to the learning challenge, to respond and interact with the instructors and other students, and to expand the boundaries of your current knowledge and skills.
- B. Take responsibility for your attendance, participation, and learning in your courses. You have the responsibility to seek help when needed from the instructor, the tutoring center, or your advisor.
- C. Spend at least two hours studying for every one hour of class time. You have the responsibility to devote as much time as necessary to your classes so that you complete assignments to the best of your ability.
- D. Make sure that your other responsibilities do not conflict with your class schedule.

3. Participate actively in your classes.

- A. Listen actively to instructors and take careful notes on lectures and assignments.
- B. Ask questions when necessary.
- C. Do not talk when the instructor is talking; raise your hand when you have something to say.
- D. In online classes, log in regularly and participate in electronic discussions and activities.

I have read and understand the expectations listed above and I will take responsibility for my learning and success at York Technical College.

Signature _____ Date _____