

## COURSE INFORMATION

COURSE PREFIX/NO: **CGC 105**  
COURSE TITLE: **Basic Photography**  
LEC HRS/WEEK: 2.0  
LAB HRS/WEEK: 3.0  
CREDIT HRS/SEMESTER: 5.0

## DL ATTENDANCE/VA STATEMENT TEXTBOOK INFORMATION

### COURSE DESCRIPTION:

A course in the fundamentals of the photographic process: principles of picture composition, camera operation, and darkroom techniques.

### COURSE COMPETENCIES:

Upon successful completion of this course, the student should be competent to perform the following tasks:

- Operates a 35mm SLR (or equivalent Camera)
- Develop roll film
- Enlarge and process prints
- Produce photographs of acceptable composition

### MINIMAL STANDARDS:

Given a suitable camera and black and white film, the student will produce pictures within the exposure latitude of the film and capable of being normally processed (according to manufacturer's instructions).

Given suitable equipment, materials, examples, and exposed black and white film, the student will develop film negatives capable of producing reproduction-quality prints.

Given suitable equipment, materials, examples, and black and white negatives, the student will produce quality contact prints (using base + fog method of evaluation) and reproduction-quality enlargements.

Given suitable guidelines for commonly accepted photo composition, (i.e., rule-of-thirds, etc.), the student will demonstrate the ability to produce photographs to these standards.

### COURSE REQUIREMENTS:

Students are responsible for demonstrating acceptable performance of competencies. Supporting this goal are the following requirements:

#### ATTENDANCE:

Students will be bound by the policies stated in the York Technical College Student Handbook. Students must attend 80% of the hours assigned the class for a semester to receive credit for the course.

#### ACADEMIC HONESTY:

"York Technical College adheres to the south Carolina TECH Student Code, approved by the State Board for Technical and Comprehensive Education on March 13, 1974 (revised last April 25, 1984). Copies of this code are available in the Library and from Student Services. ...Any student caught cheating or

involved in any other academic dishonesty will be given a grade of zero and will be subject to further disciplinary action."

### **DEPARTMENTAL EXPECTATIONS:**

Student-provided 35mm SLR camera w/manual exposure control (or instructor-approved alternative).

As in the work place, the student should call the instructor (or designee) in advance of an absence or tardy, if at all possible.

If a student misses a test because of illness or emergency, the student will be expected to make up the test at the earliest possible date. Students with unexcused absences during tests will be allowed to make up the test at the discretion of the instructor.

Regular participation in class activities. Completing assignments as specified.

### **EVALUATION STRATEGIES/GRADING:**

Student proficiency consists of both knowledge and application. Evaluation is based on a combination of objective testing, and specific performance demonstration. The grading scale will be the standard for York Technical College:

Grade Points

A 90 - 100  
B 80 - 89  
C 70 - 79  
D 60 - 69  
F 0 - 59

Student performance demonstrations will typically be evaluated by one of two methods:

- The process or product under evaluation will be divided into component parts for observational purposes. Each component is then graded on a check sheet by an observer. Performance grading will be an average of the individual component grades, weighted where appropriate.
- Where the process or product cannot be reasonably divided into components for observation, it will be evaluated as a whole, often in real time. In such cases, the professional judgment of multiple observers will be used whenever possible. The performance grade would then be an average of grades from all observers.

Evaluation will use current professional expectations for entry-level positions as standards. General guidelines for grading performance demonstrations will be:

A = Fully competent; highly consistent performance with little or no supervision; has command of the process.

B = Generally competent; slight supervision required; generally consistent results.

C = Generally functional; moderate supervision and/or correction required; inconsistent performance.

D = Barely workable; needing practice and/or major supervision for acceptable results; exhibits minimal skill development for job function.

F = Unworkable; needs unreasonable time or additional instruction for acceptable results; dangerous to persons, equipment, or production process.

**For the purposes of averaging performance demonstration results, letter grades will be converted to numerical grades as follows:**

A+ = 98	B+ = 88	C+ = 78	D+ = 68
A = 95	B = 85	C = 75	D = 65
A- = 92	B- = 82	C = 72	D- = 62
A-/B+= 90	B-/C+= 80	C-/D+ = 70	F = **

\*\* Actual performance in job-related functions is the basis of the Teleproduction Program. Accordingly, in all courses with specific performance demonstrations, a passing grade in the demonstration is necessary to pass the course. In the event a student fails such a demonstration, at least one make-up opportunity will be provided.

**ENTRY LEVEL SKILLS:** Minimum program entry requirements.

**PREREQUISITES:** None.

**CO-REQUISITES:** None.

**TOPIC/CONTENT OUTLINE:**

- A. Instruction in and demonstration of camera operations
  - film loading
  - focus
  - exposure control
- B. Film development
  - preparing chemistry temperature control
  - time vs temperature charts processing sequence and times
- C. Printing
  - evaluating negatives
  - contact proofing cropping enlarging
  - print controls (dodging, burning, contrast, etc.)
- D. Composing
  - balance
  - rule of thirds negative space
  - avoiding conflicting elements