

COURSE INFORMATION

COURSE PREFIX/NUMBER:	CRJ 250
COURSE TITLE:	Criminal Justice Internship I
LECTURE HOURS/WEEK:	3.0
LAB HOURS/WEEK:	0.0
CREDIT HOURS:	3.0

[Distance Learning Attendance/VA Statement](#)
[Textbook Information](#)

COURSE DESCRIPTION

This course includes practical experience in a criminal justice or private security setting.

COURSE COMPETENCIES

Module 1: Agency Supervisor Evaluation

1. Demonstrate professionalism in the workplace
2. Assess needs of the agency and contribute to the overall goals of the agency
3. Demonstrate ability to contribute to the mission of the agency
4. Synthesize the coursework objectives with the goals of the agency
5. Adhere to the chain of command at the agency
6. Follow policies and procedures of the agency
7. Critique the problems that the agency and other components of the criminal justice system are confronting
8. Honor confidentiality inside and outside of the agency

Module 2: Learning Journal

1. Describe the organizational structure of the internship agency
2. Describe the daily operations at the internship agency
3. Analyze and synthesize knowledge learned in the classroom and its application within the agency setting
4. Prepare self-assessments of performance at the agency and compare with skills required to do the job
5. Describe the mission of the agency in comparison or in contrast to your career goals
6. Document the interrelationship of the criminal justice system's components with the agency
7. Describe the various management styles exhibited by administrators at the agency
8. Describe any attended staff meetings, conferences, and in-service training sessions
9. Honor confidentiality as dictated by the agency

Module 3: Job-Seeking Strategies Project

1. Describe employment trends in the criminal justice field
2. Discuss careers in law enforcement, public safety, courts, corrections, and private security
3. Assess physical fitness requirements in the criminal justice field
4. Explain the concept of "The Résumé: Selling Yourself on Paper"

5. Describe the process of finding and applying for jobs
6. Discuss components of a successful job interview
7. Develop insights into promotion and job change

MINIMAL STANDARDS

CRJ 202 is designed for completion in one semester. A final grade of C must be earned in order for this course to be applied towards the related program of study. Students earning a final grade lower than C must repeat the course.

All assignments/assessments are expected to be submitted and completed within the specified time frame. Late work submission policies are provided in the course addendum.

COURSE REQUIREMENTS

Attendance Policy

The Attendance Policy contained in the College Catalog and Handbook will be enforced. Students are responsible for all material covered and for all assignments made in all classes. Students are responsible for attending all scheduled meetings in the courses in which they are enrolled until they have completed all course requirements.

Withdrawal from a Course

A student may withdraw from a course after the add/drop period until midterm with a grade of "W." To withdraw from a course, the student obtains a Request for Withdrawal from the instructor or from Student Services. To withdraw after midterm and receive a grade of "W," the student must personally see the instructor for approval. All other students will receive a grade of "WF."

The instructor may initiate a withdrawal from class if the student:

- has not been in contact with the instructor within the first two (2) weeks of the term
- has not submitted assignments as specified
- has not completed assignments in proctored setting as specified
- has been absent from a class or assigned agency more than 20 percent of the hours assigned

Policy on Academic Dishonesty

The policies stated in the York Technical College Catalog and Handbook will be enforced. Any student involved in cheating or any other form of academic dishonesty will be given a grade of zero and will be subject to further disciplinary action. Academic dishonesty includes using another's work or words without giving proper credit to the source and cheating on tests and other assignments.

EVALUATION STRATEGIES/GRADING:

Competencies will be evaluated with a supervisory agency evaluation, completion of a written learning journal, and a job-seeking strategy project. All assignments carry a specific point value. The final grade is computed by totaling points earned on all assignments.

Grading Scale

All assignments carry a specific point value. The final grade is computed by totaling points earned on all assignments. The letter grade will be assigned according to the total number of points earned as follows:

90 - 100	A
80 - 89	B
70 - 79	C
60 - 69	D
0 - 59	F

Module Grading Breakdown

- 1) Agency Supervisory Evaluation (40%)
- 2) Learning Journal (30%)
- 3) Job Seeking Strategies Project (30%)

ENTRY LEVEL SKILLS: Not Applicable

PREREQUISITES: RDG 100 and ENG 100 or equivalent test scores

CO-REQUISITES: None

Effective: Spring 2008