
COURSE PREFIX\NO:	DAT 177
COURSE TITLE:	Dental Office Experience
LECTURE HRS/WK.	1.6
LAB HOURS:	0.0
CLINICAL HRS:	29.0
CREDIT HRS/SEMESTER:	7.0

[Distance Learning Attendance/VA Statement](#)
[Textbook Information](#)

COURSE DESCRIPTION

This course consists of practice in the dental office or clinic with rotation of assignments to encompass experiences in office management and clinical experience in all areas of dentistry.

COURSE COMPETENCIES

Module 1: Dental Office Experiences

1. Demonstrate competencies learned in all previous Dental Assisting courses.
2. Demonstrate proper Infection Control protocol as taught at York Technical College.
3. Conduct one's self in a professional and ethical manner during all clinical rotations.
4. Uphold York Technical College dress code.
5. Demonstrate proficiency in chair side dental assisting procedures.
6. Correctly prepare, manipulate and apply dental materials as instructed.
7. Demonstrate competency in patient education.
8. Demonstrate competency in prevention and management of dental emergencies.
9. Uphold ethical standards regarding patient confidentiality and consent and comply to HIPAA protocol.
10. State the legal responsibilities of the dental assistant in relation to the State Practice Act.
11. Apply principles learned regarding radiation health and safety, exposing, processing, and mounting films.
12. Develop skills in clinical judgment regarding patient care and protocol in various office settings.
13. Observe and analyze various dental office systems technology to include patient databases, recall, inventory control, appointment control, patient referrals, accounts and third party payment systems..

Module 2 – Special Needs and Geriatrics

1. Discuss the dental management and dental health education of patient's with special needs and geriatrics.

Module 3: Preparing for the Dental Assisting National Board Exam

1. Review curriculum content in preparation to complete the Dental Assisting National Board Examination

EVALUATION STRATEGIES

Clinic - Dental Offices: An instructor will visit the rotation site a minimum of two times during the three weeks General Dentistry Rotation and one time during specialty rotation. The student's chairside performance will be evaluated by the dentist and/or the instructor at the rotation site and the professionalism will be evaluated by the instructor and staff at the rotation site. The EDDA students will be evaluated on sterilization techniques, office assistant, and clinical assistant duties while in the dental office.

Students must use the evaluation forms in the Modern Dental Assisting Student Workbook for competencies performed in the dental offices. The grading scale must be changed to the following criteria:

- 4 Student meets all of the criteria without assistance
- 2 Student requires assistance to meet the stated criteria
- 0 Student did not meet the stated criteria
- NA Not applicable

Lecture: Students will be evaluated by written tests and Student Portfolio. The written tests will consist of Mock DANB Exam and lecture content in each module. Each student will submit a Portfolio that will consist of Journal Entries of their clinical rotation experiences, clinical requirement form and time sheets. Students will receive a grading rubric prior to submitting their portfolio.

GRADING

Lecture	30%
Clinic	<u>70%</u>
	100%

The grading scale is as follows:

90-100	A
80- 89	B
70- 79	C
69-60	D
Below 60	F

Withdrawal before midterm = "W"; after midterm "WF" if below 60

DAT 177 Grade is determined by the following calculations:

Professionalism	15%
Coronal Polishing	10%
Radiographs	10%
Sealants	5%
YTC Restorative	15%
Dental Office	<u>15%</u>
	70%

Lecture	
Tests	20%
Portfolio	<u>10%</u>
	30%

Chairside Assisting Performance demonstrates progression by increasing point deductions following midterm. All tasks must average 70% or above in order to successfully complete DAT 177.

ATTENDANCE

Students who are to be absent for the lecture and/or lab session must contact the instructor prior to the class. Students who are absent on a test day, will have eleven (11) points deducted from the test grade. **The student is responsible to contact the Assessment Center within one week to take the test. If the test is not taken within one week, a grade of zero will be entered for that grade.**

From the York Technical College Catalog and Handbook: "*Students are responsible for attending all scheduled meetings in the courses in which they are enrolled until they have completed all course requirements. When absent, students are expected to communicate with faculty members and are responsible for all material covered and for all assignments made in all classes. An absence is defined as nonattendance for any reason. Students who are absent from a class more than 10 percent of the hours assigned may be withdrawn.*"

In other words, if a student misses lecture and laboratory periods which when combined equals 10 percent of the total class periods, prior to midterm, then he/she will be withdrawn and given a "W." However, if the number of absences is exceeded after midterm, the student may be assigned a "W" or a "WF." The "WF" indicates student was withdrawn after mid-term and was making unsatisfactory progress at the point of withdrawal. The instructor can give a "W" after midterm if academic progress is satisfactory to that point.

Tardiness: Promptness is very important in a clinical setting as well as in classroom. Tardiness will not be tolerated during clinic hours. If you have two or more tardiness, **twenty-five points will be deducted from total rotation grade.**

When a student is unable to report to the assigned rotation due to illness or an emergency situation, she is required to contact the dental department at **327-8039** and the rotation site prior to the assigned arrival time. **The missed time must be made up or twenty-five points will be deducted from the total rotation grade.** The instructor will assign the student to an office to make up the missed time. If the absence is due to sickness and the student can provide a doctor's statement for the absence, the points will not be deducted from the rotation grade; however, the time will need to be made up.

ACADEMIC INTEGRITY

The student is bound to uphold the academic integrity policy stated in the York Technical College Catalog Handbook and the signed agreement with the Dental Health Professions Department.

MINIMAL STANDARDS

The minimal average for the Expanded Duty Dental Assisting Program is an average of 70% in all areas of competency.

ENTRY-LEVEL SKILLS: Satisfactory completion of the prerequisites

PREREQUISITES:

DAT 154, DAT 121, DAT 118, DAT 123, DAT 113, DAT 164, DAT 112, DAT 115, DAT 127

CO-REQUISITES: DAT 122

Disabilities Statement: Any student who feels s/he may need an accommodation based on the impact of a disability should contact the Special Resources Offices (SR) at 803-327-8007 in the 300 area of Student Services. The SRO coordinates reasonable accommodations for students with documented disabilities.