
COURSE PREFIX/NO: ENG 031
COURSE TITLE: Developmental English Basics
LEC HRS/WEEK: 3.0
LAB HRS/WEEK: 0.0
CREDIT HRS/SEMESTER: 0.0

[Distance Learning Attendance/VA Statement](#)
[Textbook Information](#)

COURSE DESCRIPTION

Developmental English Basics is intended for students who need assistance with basic writing skills. Based on assessment of students' needs, instruction includes basic grammar and usage, mechanics, sentence structure, and basic writing. Assignments will include the writing of a variety of unified and coherent compositions with evidence of a controlling idea, introduction, body, and conclusion.

COURSE COMPETENCIES

To complete this course successfully, a student must be able to

1. construct grammatically correct, effective sentences using standard written English.
2. utilize techniques/strategies of the writing process.
3. read, discuss, summarize, and respond to writing.
4. restrict and maintain unity and focus in writing paragraphs and essays.
5. recognize and use appropriate point of view, style, and diction.
6. identify various rhetorical modes.
7. revise, edit, and proofread to eliminate errors.
8. use basic resources as needed to complete assignments.

OBJECTIVES

Upon satisfactory completion of this course, the student will be able to

- I. Write using basic sentence structure:
 - Identify the parts of a sentence.
 - Demonstrate the ability to construct basic sentence patterns.
 - Apply rules for subject/verb agreement, pronoun/antecedent agreement, adjectives, adverbs, and verbs.
 - Identify and correct fragments, run-ons, and comma splices.
- II. Write using the rules of grammar and mechanics:
 - Apply rules of punctuation
 - Apply rules of mechanics
 - Apply the rules of English spelling
 - Use MLA format

III. Write using the writing process:

- Employ prewriting techniques to restrict topics
- Show evidence of how to organize ideas
- Compose and revise multiple drafts
- Develop a logical flow of ideas by maintaining focus, unity, and coherence
- Use relevant and sufficient details to develop writing
- Correct errors in redundancy and wordiness
- Use effective transitions to connect ideas
- Edit grammatical and mechanical errors
- Format final copy according to MLA guidelines

IV. Write effective paragraphs:

- Identify the structure of a paragraph
- Identify and write effective topic sentences
- Support the topic sentence with sufficient, relevant details and effective transitions
- Write an appropriate paragraph conclusion or develop transitions between paragraphs of an essay
- Maintain appropriate style and tone for the assigned audience and purpose

V. Write effective essays:

- Identify the structure of an essay
- Identify and write effective thesis sentences
- Develop the essay's controlling idea with concise, clear body paragraphs using appropriate transitions
- Identify and apply techniques for introductions and conclusions
- Maintain appropriate style and tone for the assigned audience and purpose

VI. Identify elements of writing:

- Distinguish among a variety of rhetorical modes
- Identify the main ideas of assigned readings and write one-paragraph summaries
- Use appropriate resources for writing effectively
- Distinguish plagiarism from correctly borrowed information

MINIMAL STANDARDS

A grade average of 70 percent (average of class work, tests, writing assignments, and exam) is required to complete satisfactorily.

COURSE REQUIREMENTS

In addition to the following requirements, each instructor may provide specific guidelines concerning his/her expectations.

Students in English 031 are required to complete the following:

- a) One or two paragraphs of at least 150 words (instructor's discretion)
- b) Two or three essays of at least 300 – 400 words (instructor's discretion)
- c) Minimum of one summary
- d) Minimum of one in-class essay in addition to final exam

ATTENDANCE REQUIREMENTS

The College attendance policy stated in the College handbook will be honored. Students are responsible for attending all scheduled meetings in the courses in which they are enrolled until they have completed all course requirements. When absent, students are expected to communicate with faculty members and are responsible for all material covered and for all assignments made in all classes. An absence is defined as nonattendance for any reason. Students who are absent from a class more than 10 percent of the hours assigned may be withdrawn. Refer to the college catalog for the complete attendance policy. A grade of "W" is assigned if the student's last date of attendance is on or before midterm. If a student is withdrawn from a course and the last date of attendance is after mid-term, the grade assigned may be a "W" or a "WF."

ACADEMIC HONESTY

Academic dishonesty includes using another's work without giving credit to the source and cheating of any type. "Any student caught cheating or involved in any other academic dishonesty will be given a grade of zero and will be subject to further disciplinary action" (*York Technical College Handbook and Catalog*).

GRADES EXPLAINED

Grades are assigned as follows:

- A – 90 - 100
- B – 80 - 89
- C – 70 - 79
- D – 60 - 69
- F – 59 - 0

EVALUATION STRATEGIES/GRADING

Class work/HW/Participation	10%
Writing Assignments (minimum of 4)	50%
Tests – 2 grammar exams*	20%
Final Exam – grammar and essay*	20%

*Departmental exams

ENTRY-LEVEL REQUIREMENTS: Appropriate placement test score

PREREQUISITES: None

CO-REQUISITES: None

Disabilities Statement: Any student who feels s/he may need an accommodation based on the impact of a disability should contact the Special Resources Offices (SR) at 803-327-8007 in the 300 area of Student Services. The SRO coordinates reasonable accommodations for students with documented disabilities. Revised Fall 2010