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**COURSE PREFIX/NUMBER:** HUS 101  
**COURSE TITLE:** Introduction to Human Services  
**LECTURE HOURS/WEEK:** 3.0  
**LAB HOURS/WEEK:** 0.0  
**CREDIT HOURS/SEMESTER:** 3.0

[Distance Learning Attendance/VA Statement](#)  
[Textbook Information](#)

**COURSE DESCRIPTION:**

This course covers an overview of the field of human services. Role responsibilities, problems, boundaries and strategies of human service workers are included.

**COURSE COMPETENCIES:**

Upon completion of HUS 101, Introduction to Human Services, students should be able to:

**Module 1 – The Historical Context of Human Services**

1. Discuss the history of the human services movement.
2. Discuss the deinstitutionalization of the mentally ill and its impact on the growth of the human services profession.
3. Discuss the civil rights movement and its impact on the development of the field of human services.
4. Identify current trends, issues, and controversies as they relate to the continued development of the human services field.
5. Discuss the interdisciplinary nature of the field of human services and the variety of theories that provide the foundation for the work.

**Module 2 – Values, Ethics, Roles, and Responsibilities of the Human Services Profession**

1. Identify the personal values and attributes that are necessary to be successful in human services.
2. Explain the National Organization of Human Services Code of Ethics ([www.nohs.org](http://www.nohs.org)) and its importance to the profession.
3. Describe the various roles and responsibilities that make up the diverse field of human services.
4. Discuss the variety of agencies and organizations that provide human services programs and activities.
5. Discuss the variety of prevention, intervention, and rehabilitation strategies that are available to the human services professional.

**Module 3 – Moving from Theory to Practice: Practicum, Journals**

1. Initiate an interview with an agency for the purpose of scheduling and completing the practicum assignment.

2. Submit contract, confidentiality statement, and agency and student evaluations of experience.
3. Record observations and self-reflections designed to link theory to practice by creating and maintaining a journal.
4. Organize and present information in a coherent, meaningful, and comprehensive format.

#### **Module 4 – Professional Development**

1. Demonstrate professionally appropriate behavior and attire for a human services professional.
2. Demonstrate professional time management skills to include punctuality.
3. Explain the importance of team work.
4. Manage conflict in class and in the practicum setting.

#### **MINIMAL STANDARDS:**

A minimal grade of “C” is required in this course.

#### **COURSE REQUIREMENTS:**

##### **Attendance Policy:**

The Attendance Policy contained in the College Catalog and Handbook will be enforced. Students are responsible for all material covered and for all assignments made in all classes.

The instructor may initiate a withdrawal from class if student has not:

- been in contact with the instructor within the first two (2) weeks of the term
- submitted assignments as specified
- completed assignments in proctored setting as specified
- attended lab as scheduled

If the withdrawal occurs prior to midterm, the student will receive a grade of “W.” If the withdrawal occurs after midterm, the grade will be assigned at the instructor’s discretion.

##### **Policy on Academic Dishonesty:**

The policies stated in the York Technical College Catalog and Handbook will be enforced. Any student involved in cheating or any other form of academic dishonesty will be given a grade of zero and will be subject to further disciplinary action. Academic dishonesty, as used in the Human Services Department, includes using another’s work or words without giving proper credit to the source, cheating on tests and other assignments, forging supervisors’ signatures on department forms, violating the confidentiality of instructors’ or other students’ work (folders, grade books), falsifying timesheets, sharing information from tests/quizzes, or **ANY OTHER FORMS OF UNETHICAL OR UNPROFESSIONAL BEHAVIOR.**

##### **EVALUATION STRATEGIES/GRADING:**

HUS 101 is designed for completion in one semester. A final grade of C must be earned for successful completion of this course. Failure to accumulate enough points for a letter grade of C would mean that competencies for the course have not been adequately met. Therefore, students earning a final grade lower than C must repeat the course.

All assignments/assessments are expected to be submitted within the specified time frame. Points will be deducted on those assignments/assessments received after the due date.

## Grading Scale

All assignments carry a specific point value. The final grade is computed by totaling points earned on all assignments. The letter grade will be assigned according to the total number of points earned as follows:

### Grade/Point Value

900-1000 = A

800 - 899 = B

700 - 799 = C

600 - 699 = D

0 - 599 = F

## Module Grading Breakdown

Module 1:	200 points	20%
Module 2:	200 points	20%
Module 3:	400 points	40%
Module 4:	200 points	20%
TOTAL	1,000 points	100%

**ENTRY-LEVEL SKILLS:** The willingness to read, comprehend, and communicate effectively.

**PREREQUISITES:** None

**CO-REQUISITES:** None

**Disabilities Statement:** Any student who feels s/he may need an accommodation based on the impact of a disability should contact the Special Resources Offices (SR) at 803-327-8007 in the 300 area of Student Services. The SRO coordinates reasonable accommodations for students with documented disabilities.