

COURSE INFORMATION

COURSE PREFIX/NO: MED 114

COURSE TITLE: MEDICAL ASSISTING CLINICAL PROCEDURES

LECTURE HRS/WEEK: 3.0

LAB HRS/WEEK: 3.0

CREDIT HRS/SEMESTER: 4.0

[DL ATTENDANCE/VA STATEMENT](#)

[TEXTBOOK INFORMATION](#)

COURSE DESCRIPTION

This course covers examination room techniques, including vital signs, specialty examinations, minor surgical techniques, and emergency procedures.

COURSE COMPETENCIES

Upon satisfactory completion of MED 114, the student will be able to:

1. Explain the role of the medical assistant as a member of the health care team.
2. Identify the ethical and legal responsibilities of the medical assistant.
3. Utilize appropriate interpersonal communication skills.
4. Implement infection control and safety precautions in accordance with health care standards.
5. Perform the clinical duties of the medical assistant.
6. Provide patient instruction regarding health care.

MINIMAL STANDARDS

Upon completion of each instructional unit, the student will meet the terminal performance objectives by (1) verifying knowledge of facts and principles on workbook activities and written examinations at a competency level of 70% or above, and (2) satisfactorily demonstrating clinical skills according to procedure evaluation, observing all aseptic and safety precautions in accordance with health care standards.

COURSE REQUIREMENTS

All students are responsible for attaining the competencies of MED 114 through completion of the following course requirements:

- regular attendance of class and laboratory sessions
- completion of assigned readings
- completion of assigned workbook activities
- active participation in the learning process
- completion of chapter tests and a final exam at a competency level of 70% or above
- satisfactory performance of clinical skills in the laboratory setting as evaluated by demonstration and procedure performance
- demonstration of professional appearance and attitude

ATTENDANCE POLICY

The attendance policy as stated in the York Technical College Catalog and Handbook will be enforced. Students are responsible for attending all classroom and laboratory sessions of MED 114. Students are responsible for all material covered in class and lab and for all assignments. Students who are absent more than ten (10) percent of the hours assigned will be withdrawn.

Attendance is required on test days unless the student has a doctor's excuse, death notice, etc., indicating unusual circumstances justifying the absence. If a student must be absent on a test day, the student should notify the instructor before the absence and make an appointment to make-up the test.

Written homework will not be accepted after the assigned completion date. A grade of -0- will be recorded for unexcused absences of pop tests.

ACADEMIC INTEGRITY

Students are expected to adhere to the policies regarding student conduct as stated in the York Technical College Catalog and Handbook. Any student violating these policies will be subject to academic discipline.

EVALUATION STRATEGIES/GRADING

The final grade in MED 114 will be based on the following scores:

1. Tests and Final Exam Average

Home work, pop tests, and chapter tests will count as 70% of final grade. Final exam counts 30%.

2. Laboratory Grade

Each student must receive a satisfactory rating on all clinical procedure evaluations completed in the skills laboratory in order to receive a passing grade in MED 114.

Grading Scale

90 - 100 A
80 - 89 B
70 - 79 C
60 - 69 D
Below 60 F

ENTRY LEVEL SKILLS

* Knowledge of medical terminology and basic integrated sciences

* Refer to the Technical Standards for the Medical Office Assisting Program to identify the essential non-academic requirements for successful participation in MED 114.

COREQUISITES

None