

Course Prefix/No: **MGT 280**
Course Title: **Executive Development**
Lecture Hrs/Week: 3.0
Credit Hrs/Semester: 3.0

[DL Attendance/VA Statement](#)
[Textbook Information](#)

Course Description:

This course is a study of personal leadership styles and traits appropriate for middle and upper levels of management.

Course Competencies:

Module 1: Leadership Defined

- Develop a definition of leadership
- Discuss leadership traits and behaviors
- Assess one's personal leadership style

Module 2: Leadership Applied

- Participate in team leadership activities
- Formulate decisions that demonstrate effective leadership skills
- Implement a community service project
- Communicate effectively in collaborative environments
- Apply ethics appropriately in leadership activities

Module 3: Leading through Change

- Discuss impacts of organizational change
- Appreciate diversity among organizational cultures
- Discuss the importance of lifelong learning and continuous improvement
- Develop an action plan to improve one's leadership skills

Course Requirements:

Attendance Policy

The attendance policy as stated in the York Technical College Handbook will be enforced. Attendance is required on test days unless the student has a doctor's excuse, death notice, etc., indicating an unusual circumstance for absence. If a student knows he/she must be absent on a test day, they should make arrangements with the instructor to take the test before the absence. Students withdrawing before midterm will receive a grade of "W", after midterm will receive a grade of "WF".

Academic Integrity

The policies stated in the York Technical College Handbook will be enforced. Any student violating the policy will be subject to academic discipline. Anyone caught cheating will automatically get a 0 grade for the assignment.

Entry-Level Skills:

The students who have taken BUS101, MGT101, and ENG155 would have a better foundation, enabling them to practice and develop their leadership skills.

Prerequisites - none

Co-Requisites - none

Methods of Instruction:

Textbook materials will be presented in a lecture/discussion format. Students will use WebCT to communicate with the instructor, to gain access to various web resources, and to complete short Internet assignments. Situations and case studies will be discussed and reviewed in small groups and findings shared with the class. The instructor will consider other activities requested by the class. Class discussions and activities for which the student is responsible will supplement the textbook material and may be included on the chapter tests.

Evaluation Strategies:

Students will be evaluated by using a variety of objective and subjective methods including, but not limited to: essays or reports, objective tests, presentations, class participation, etc. Details will be included in a course addendum.

Grading Scale

- A 90-100
- B 80-89
- C 70-79
- D 60-69
- F Below 60

Note: All business students must complete the course with a 70% or higher overall average.

Module course/grade breakdown

- Module 1 = 25%
- Module 2 = 50%
- Module 3 = 25%
- Total = 100%

Course Outline:

- Module 1 – Leadership Defined
- Module 2 – Leadership Applied
- Module 3 – Leading through periods of change

A detailed course outline will be presented in the addendum to the syllabus.

CLASS ACTIVITIES: Textbook Exercises, External Readings, Guest Speakers, Discussions, Papers/Projects/Presentations, Cases, and/or WebCT Internet Assignments and Assessments